







- Urgent (relatives' death or others)
3. Parents or guardians complete the after leave of absence letter on the first day of the return date.
  4. If the absence is not authorized and the holiday/time is taken anyway, the parents must take full responsibility for their child's study performance.

Phnom Penh, date: ...../...../.....

**Parent/Guardian's Signature**

**Name:** .....

**Comments from Student Affairs Office**

**Comments from Headmistress**

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 .....  
 .....

**Head of Student Affairs Office**

**HEADMISTRESS**

**Signature**

**Signature**

**Name:** .....

**Name:** .....