



INTERNSHIP APPLICATION FORM

PERSONAL INFORMATION			
Applicant's Name:		Title: <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	
Birthdate:		Social Security No:	
Passport No:	Date of issue:	Expiration Date:	
Permanent address (Street, city, state, zip)			Zip:
Permanent Phone		Permanent phone valid through	
Email:			

EMERGENCY INFORMATION			
Emergency Contact:			
Name:		Relationship:	
Permanent address (Street, city, state, zip)			Zip:
Permanent Phone			
Email:			

Education	
You are	<input checked="" type="checkbox"/> a high school graduate and graduated in (year)
	<input type="checkbox"/> a university student. <ul style="list-style-type: none"> - Present year of study - Major/Minor: - Name of school:
	<input type="checkbox"/> a graduate. <ul style="list-style-type: none"> - When did you graduate? - What major did you graduate? - What is the name of the university you graduated from?
Foreign language proficiency (If any)	

Education (Continue...)	
High School	Name:
	Address:
	Course of Study:
	Total Years of study:
	Diploma
Undergraduate	Name:
	Address:
	Course of Study:
	Total Years of study:
	Degree / Certificate:
Graduate or Professional	Name:
	Address:
	Course of Study:
	Total Years of study:
	Degree / Certificate:
Other (Specify)	Name:
	Address:
	Course of Study:
	Total Years of study:
	Degree / Certificate:
List any seminars, classes or other education not listed above which may help qualify you for this position.	

Employment History

Please list below all present and past employers over the past FIVE years, starting with your most recent employer. If you have no employment history, please **CHECK** here

Employer Name (current No Yes) :

Position:	Start date:	End date:
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Address (Street, city, state, zip)		
		Zip:

Phone:	Email:
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Your supervisor	Name:	Phone No:
	Email:	

Reason for leaving	
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List your main duties in that position:

1-

2-

3-

4-

Employer Name:

Position:	Start date:	End date:
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Address (Street, city, state, zip)		
		Zip:

Phone:	Email:
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Your supervisor	Name:	Phone No:
	Email:	

Reason for leaving	
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List your main duties in that position:

1-

2-

3-

4-

INTERNSHIP INFORMATION

1- Applying for	<input checked="" type="checkbox"/> 6 months internship Please choose one: <input checked="" type="checkbox"/> Semester 1: September 1 through January 31 <input type="checkbox"/> Semester 2: February 1 through June 30
	<input type="checkbox"/> One-year internship Whole Year: September 1 through June 30

2- What date can you arrive in Cambodia? Day Month Year

3- Grade level preference (Rank 1 to 5. 1 being your first choice. However we don't guarantee placement)

- | | | | |
|--------------|---------|---------|---------|
| Kindergarten | Grade 1 | Grade 2 | Grade 3 |
| Grade 4 | Grade 5 | Grade 6 | |

Grade 7 or higher (If you choose grade 7 or higher, please specify your preferred subject that you want to teach. You can choose more than one subject.)

- | | | |
|---|--|--|
| <input type="checkbox"/> Language | <input type="checkbox"/> History & Geography | <input type="checkbox"/> General Science |
| <input type="checkbox"/> Physical Science | <input type="checkbox"/> Biology | <input type="checkbox"/> Health |
| <input type="checkbox"/> Mathematics | | |
| <input type="checkbox"/> Pre Algebra | | |
| <input type="checkbox"/> Algebra 1 | | |
| <input type="checkbox"/> Geometry | | |
| <input type="checkbox"/> Algebra 2 | | |
| <input type="checkbox"/> Advanced /Business Mathematics | | |
| <input type="checkbox"/> Calculus or Trigonometry | | |

4- Please describe below any special circumstances that may affect your assignment.

ADDITIONAL INFORMATION

- 1- Do you smoke? No Yes, How often do you smoke?
- 2- Do you drink? No Yes, How often do you drink?
- 3- Can you ride a bicycle? No Yes
- 4- Can you swim? No Yes
- 5- What sports do you play?
- 6- What computer programs can you use?
- 7- What music instruments can you play?
- 8- Have you ever been employed by ALIS or Lifeline in Cambodia before? No Yes If yes, When?
- 9- Do you have any friends or relatives employed by ALIS? No Yes
If yes, please provide their names and relation to you.

ALIS POLICY STATEMENTS

- Equal Internship Opportunity Statement**
Abundant Life International School (ALIS) is committed to the principles of equal internship opportunities and making internship decisions based on merit. We are committed to complying with all laws providing for equal internship opportunities, as well as all laws related to terms and conditions of employment.
- Discrimination and Sexual Harassment Policy Statement**
ALIS will not tolerate any form of unlawful discrimination, including sexual harassment. Any employee who engages in unlawful discrimination or sexual harassment will be subject to appropriate discipline, up to and including termination. Prohibited sexual harassment is defined as follows: Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature.
- Disclosure to Applicants Concerning Drug, Alcohol and Tobacco**
If you are offered a position with ALIS, it is expected that you do not use drugs, alcohol or tobacco. ALIS does not wish to subject the children in our schools to drugs, alcohol or tobacco and we will not allow our employees, who are role models for our children, to use the same. Use of drugs, alcohol or tobacco will result in immediate termination of employment.
- Complete and Accurate Information**
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for internship and that the answers given by me are true and correct to

the best of my knowledge. I further certify that I have personally completed this application. I understand that any omission or misstatement of material fact on this application, or any other document used to secure internship, shall be grounds for rejection of this application or for immediate discharge if I am accepted, regardless of the time elapsed before discovery.

Testing Authorization

If offered a position with ALIS, I hereby agree to any legally permitted physical, psychological, skill, drug or medical test required by the ALIS as a condition of employment.

Investigation Authorization

I authorize investigation into all statements and references contained in this application. Said investigation may include credit, driving, criminal background, references and other background checks. By applying for this position, I also authorize post-hire investigation into my credit, driving and criminal background.

ALIS Obligation

I understand and agree that the ALIS's acceptance of this application does not mean that a position for which I am qualified is open (unless specifically posted) or that ALIS has agreed to hire me.

I HAVE READ AND UNDERSTAND THE AFOREMENTIONED POLICY STATEMENTS AND AGREE TO BE BOUND BY THEM IF ACCEPTED BY ABUNDANT LIFE INTERNATIONAL SCHOOL.

Signature

Date

Send Application